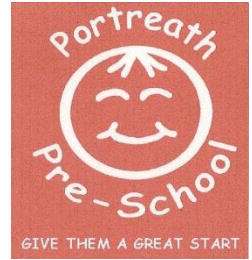


## JOB DESCRIPTION

**Job Title:** Early Years Practitioner – **Bank Staff**

**Responsible to:** Pre-School Manager and Deputy

**Responsible for:** N/A



### **Purpose of the job:**

- To cover sickness, absence and periods of temporary fluctuation in our child numbers on a casual basis (please see details at the end of this description\*).
- To follow direction from the Pre-school Manager and Deputy and other pre-school team members.
- To work in the pre-school environment, both inside and out (plus in the community at times) to provide high quality care and learning to all children whilst ensuring that the children's safety and welfare is paramount at all times.

### **Main duties:**

1. To assist in providing a caring, supporting and stimulating environment where children feel safe and looked after, and are supported in making progress with all areas of their development and learning.
2. To promote and ensure that child welfare, health and safety (including risk assessments) and child protection and safeguarding procedures and policies are followed at all times.
3. To teach children in accordance with the Early Years Foundation Stage, offering an appropriate level of support and stimulation.
4. To promote at all times good relations between staff members, parents and children and promote the quality ethos of the pre-school.
5. To attend staff meetings and in-service training courses and meetings as required.
6. To uphold the confidentiality of the pre-school at all times, including any information regarding the children, their families or other staff which is acquired as part of the job.
7. To undertake any other reasonable duties as directed by the Pre-school Manager or Deputy, in accordance with the pre-school's business plan/objectives.

All posts are subject to the receipt of a satisfactory Enhanced DBS certificate, references, medical checks, proof of identity and copies of qualifications (if a requirement of the role).

\*Employment is on a casual basis, and you will be contacted directly by the Pre-school Manager or Deputy if and when work is available, sometimes at very short notice. Please note that we are unable to guarantee hours of work, which may be for a few hours, a whole day, a few days or a week at a time by mutual consent. We reserve the right to not provide you with work and you are under no obligation to accept work. Consequently, you will not have continuity of employment between engagements. You will be issued with a 'zero hours' contract should be successful in the application process. You are free to work for other organisations whilst working for us.